

11-6-1920

Board of Trustees Meeting Minutes 1920-11-06

Bowling Green State University

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Proceedings, Trustees Bowling Green Normal College

November 6, 1920

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MO MANUS-TRUP CO., TOLEDO, O. 22669

October -	R. A. Sauer	Financial Clerk	1 mo.	\$166.66
	Pearl Heiser	Clerk	"	100.00
	Lena Bistline	Stenographer	"	75.00
	John Meyers	Janitor	"	104.66
	W. E. Frost	"	"	91.66
	Mrs. Wilda Martin	Janitress	"	60.00
	A. C. Albaugh	Chief Engineer	"	125.00
	Joseph Kirk	Fireman	"	110.00
	Michael Finkenbeiner	Helper, Power House	"	100.00
	Mary Pore	Stu. Asst. Home Econ.	18 hrs. .20	3.60
	Esther Russell	Extra Clerk Hire	25 " .20	6.25
	Dorothy Barr	" " "	8 " .25	2.00
	Wanda Albaugh	" " "	11 " .25	2.75
	Minniebelle Conley	" " "	8 " .25	2.00
	Helen Veber	" " "	9 " .25	2.25
	Jennie Beatty	" " "	3 " .25	.75
	Kenton Moore	" " "	7 " .25	1.75
	Helen Shafer	" " "	8 " .25	2.00
	Lillis Atkinson	Stu. Asst. Library	52 " .20	10.40
	Ferol Brinker	" " "	65 " .20	13.00
	Nina Gladieux	" " "	64 " .20	12.80
	Glaris Hostetter	" " "	62 " .20	12.40
	Velma Walter	" " "	5 " .20	1.00
				<u>\$1005.93</u>

Moved by Reynolds, seconded by Brown, that this Board adjourn to meet Saturday, November 6th, 1920, at 9:30 Central Standard Time, at the office of the Board, Bowling Green, Ohio. Motion carried.

ATTEST:

F. E. Reynolds

Secretary

J. E. Collins

President

Bowling Green, Ohio, November 6, 1920

The Board of Trustees of the Bowling Green State Normal College met on above date with President J. E. Collins in the chair and Vice-President E. H. Ganz, Treasurer D. C. Brown, J. E. Shatzel, and Secretary F. E. Reynolds present. Dr. H. B. Williams, President of the College, was also present.

The minutes of the meeting of October 16, 1920, were read and approved.

The followings bills were read and upon motion by Ganz, seconded by Brown, were ordered paid, the vote being, yes: - Collins, Brown, Ganz, Shatzel, Reynolds. Motion carried.

1919-1921 Appropriation

C-1

Frank Coen
Wood Co. Dairy

Groceries for Men's Luncheon
Butter for Men's Luncheon

\$ 5.58
.50

C-3

T. & O. C. Ry.
John Ramey
T. & O. C. Ry. Co.
Central West Coal Co.

Freight on coal
Hauling coal
Freight on coal
Two cars coal

192.67
68.81
116.65
614.38

C-4

Sentinel Tribune
H. B. Williams
Bolles Drug Store

Blotters
Stamped envelopes & double postcards
Receipt books

2.40
122.70
.90

C-6

Theo. B. Robertson
Products Co.

Liquid Soap

29.88

C-8

A. Froney & Co.
Remington Typewriter Co.
Milton Bradley Co.
English Bros. & Co.
Underwood Typewriter Co.
Blade Printing & Paper Co.
Current Events
Iroquois Publishing Co.
A. G. Spalding Bros.

Toweling & Cheesecloth
1 doz. ribbons & parts
Chip Board
Groceries for Home Econ.
Black ribbons
Kraft paper
100 subscriptions
Maps
Football & Basketballs

9.65
9.80
10.00
42.64
12.00
4.62
40.00
4.29
66.81

C-9

Normal College Farm

Manure for garden

25.00

C-11

Rohtert Water Purifying Co.
W. W. Rust
Crandall Packing Co.

Boiler compound
Misc. supplies, General Plant
Packing

28.00
.60
65.75

E-8

Rand, McNally Co.
F. Olnhausen

Books
Alarm clocks

11.24
5.00

F-1

A. L. Roberts

Repairing sewing machines

10.50

F-3

City Water Co.

Water

42.48

<u>F-4</u>	Ohio Northern Public Service Co.	Light, heat & power for Oct.	\$ 91.80
<u>F-5</u>	Fred Cook	Freight & drayage	11.83
<u>F-7</u>	Western Union	Messages	1.20
	Wood Co. Telephone Co.	Tolls & Service	7.00
<u>F-9</u>	E. J. Hannah	Cleaning Catch Basin	42.00
<u>G-3 Library</u>	A. N. Marquis & Co.	Who's Who in America	6.75
	Ginn & Co.	Books	17.77

1918-1919 Appropriation

<u>G-3 Vacuum Cleaner</u>	Invincible Vacuum Cleaner Co.	1 Machine	500.00
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The following payrolls and expense accounts were read and upon motion by Ganz, seconded by Brown, were ordered paid, the vote being, yes: - Collins, Brown, Ganz, Shatzel, Reynolds. Motion carried.

November -

			Rate	Amount	Pension Deduct.
H. B. Williams	President	1 mo.	\$458.33	\$448.44	\$9.89
C. F. Reeb	Extension Instr.	"	305.55	295.66	9.89
Irene M. Steele	"	"	277.77	267.88	9.89
G. W. Beattie	Instructor	"	361.11	351.22	9.89
F. G. Beyermann	"	"	305.55	295.66	9.89
C. J. Biery	"	"	350.00	340.11	9.89
J. W. Carmichael	"	"	266.66	256.77	9.89
D. J. Crowley	"	"	250.00	240.11	9.89
Harriet S. Hayward	"	"	288.88	278.99	9.89
Laura Heston	"	"	222.22	212.33	9.89
W. P. Holt	"	"	350.00	340.11	9.89
W. C. Hudson	"	"	266.66	256.77	9.89
Herbert Kimmel	"	"	305.55	295.66	9.89
C. C. Kohl	"	"	350.00	340.11	9.89
Ethel Light	"	"	177.77	177.77	Exempt
Rea McCain	"	"	277.77	267.88	9.89
E. L. Moseley	"	"	333.33	323.44	9.89
Caroline Nielsen	"	"	222.22	212.33	9.89
J. R. Overman	"	"	361.11	351.22	9.89
Maude Sharp	"	"	222.22	212.33	9.89
R. M. Tunnicliffe	"	"	322.22	312.33	9.89
Grace Anderson	Critic Teacher	"	194.44	185.66	8.78
Lura M. Dean	"	"	188.88	180.32	8.56
Mary C. Dearborn	"	"	188.88	188.88	Exempt
Maude Doane	"	"	188.88	180.32	8.56
Abbie Leatherberry	"	"	188.88	188.88	Exempt
Wilna L. Young	"	"	188.88	180.32	8.56
Mabel Marshall	Librarian	"		200.00	
Walter L. Jean	Athletic Coach	3 wks.	30.00	90.00	
Teachers Retirement System				232.26	
Total				7703.76	

November -

R. A. Sauer	Financial Clerk	1 mo.		\$166.66	
Pearl Heiser	Clerk	"		100.00	
Lena Bistline	Stenographer	"		75.00	
John Meyers	Janitor	"		104.66	
W. E. Frost	"	"		91.66	
Mrs. Wilda Martin	Janitress	"		60.00	
A. C. Albaugh	Chief Engineer	"		125.00	
Joseph Kirk	Fireman	$\frac{1}{2}$ "	110.00	55.00	
Clarence Barr	"	$\frac{1}{2}$ "	110.00	55.00	
Emory Young	"	11 da.	110.00	40.33	
Michael Finkenbeiner	Grounds Laborer	1 mo.	100.00	100.00	
Mary Pore	Stu. Asst. Home Econ.	24 hrs.	.20	4.80	
Lillis Atkinson	" " Library	24 "	.20	4.80	
Ferol Brinker	" " "	48 "	.20	9.60	
Nina Gladieux	" " "	42 "	.20	8.40	
Glaris Hostetter	" " "	58 "	.20	11.60	
Urban Klingshirn	" " Garden	8 "	.30	2.40	
				\$1014.91	

1919-1921 Appropriation

<u>F-6</u>	J. E. Shatzel	Expense Account	\$ 2.15
	Irene Steele	" "	20.35
	E. H. Ganz	" "	4.20
	Charles Reeb	" "	81.85
	D. C. Brown	" "	11.50
	Irene Steele	" "	19.36
	Irene Steele	" "	20.28

A bill from F. H. Prieur under date of November 6, 1920, for material furnished the Steinle Construction Company was received and upon motion by Shatzel, seconded by Reynolds,

MC MANUS-TRUP CO., TOLEDO, O. 22669

the Secretary was instructed to send same to the Attorney General of Ohio. Motion carried.

Dr. Williams reported receipts from various sources of \$425.62, which he turned over to Treasurer Brown.

November 6, 1920

\$425.62

Received of H. B. Williams, President, the following amounts to be forwarded to the State Treasurer:-

Sale of Paper		10.87
Sale of Boxes		.30
Home Econ. Fees	1st Semester 1920-1921	56.25
Ind. Arts Fees	Do.	274.00
Chemistry Fees	"	62.00
Physics Fees	"	9.00
Music, Piano Fees	1920-21	12.00
Salary Refund		1.20
		<u>\$425.62</u>

D. C. Brown
Treasurer

Moved by Brown, seconded by Ganz, that the matter of hardware and light fixtures be referred to President Williams and Mr. Shatzel with full power to act, the vote being, yes:- Collins, Brown, Ganz, Reynolds, - Shatzel not voting. Motion carried.

Moved by Shatzel, seconded by Brown, that all samples of hardware be exhibited at the office of Board of Trustees on or before 12 o'clock noon, November 15th, 1920, the vote being yes:- Collins, Brown, Ganz, Shatzel, Reynolds. Motion carried.

Moved by Ganz, seconded by Shatzel, that this Board of Trustees adjourn to meet Friday, December 3rd, 1920, at Toledo, at 7:30 P. M. Central Standard Time. Motion carried.

ATTEST: J. E. Reynolds Secretary J. E. Collins President

Toledo, Ohio, December 3, 1920

The Board of Trustees of the Bowling Green State Normal College met on above date with President J. E. Collins, Treasurer D. C. Brown, J. E. Shatzel, and Secretary F. E. Reynolds present. Dr. H. B. Williams, President of the College, was also present.

A letter from The Fitzpatrick & Hoepfner Company under date of November 24, 1920, was read and ordered made a matter of record.

THE FITZPATRICK & HOEPFNER CO.

Columbus, Ohio.

11-24-1920

Mr. F. E. Reynolds,
Sec'y Board of Trustees,
Bowling Green State Normal College,
Bowling Green, Ohio.

Dear Sir:-

Confirming conversation with Mr. Merriam, Architect, will say we have waived the matter of extras on the Power House contract.

Yours truly,

THE FITZPATRICK & HOEPFNER COMPANY

Per G. M. Hoepfner

Moved by Shatzel, seconded by Brown, that the resignation of J. E. Kirk as fireman be accepted, the vote being, yes:- Brown, Collins, Shatzel, Reynolds. Motion carried.

President Williams made nominations and reported transfer as follows:

December 3, 1920

To the President and Members
of the Board of Trustees.

Gentlemen:

I hereby appoint subject to your confirmation the following employees:

Clarence Barr, Fireman, \$110.00 per mo.;
effective, Nov. 15, 1920
Emory Young, Fireman, \$110.00 per mo.;
effective, Nov. 19, 1920

I wish also to report the transfer of Michael Finkenbeiner from Helper in Power House to Grounds Laborer at the same salary, \$100.00 per mo.

Very truly yours

H. B. Williams